

January 13, 1948

MEMORANDUM TO: Acting Chief, Reference Center, A & M

SUBJECT: Processing of biographical material on foreign scientific personalities into the files of the Biographical Intelligence Register

1. Since the discussion of December 9, 1947 on the above subject, the following scientific branches of the IAC agencies have been contacted with a view of getting this project into operation by February 5, 1948:

- a. CIA, Scientific Branch
- b. Department of State, OCD, BI
- c. Department of the Army, I.D., Scientific Branch
- d. Department of the Navy, O.N.I., Technical Intelligence
- e. Department of the Air Force, A-2

2. All of the above have informally agreed to the procedure as set forth in Attachment A; however, it is advisable to have this approved on a higher level and a directive issued in order that each agency can discontinue processing material into their files as of February 5, 1948. Each agency will, from that date forward, rely upon this Register for biographical information on foreign scientific personalities.

3. In the event another inter-agency meeting is required to discuss the operational procedure, it is suggested that the following persons be invited to attend:

CIA, Scientific Branch - [redacted]	25X1A9a
CIA, Biographical Intelligence Register - [redacted]	25X1A9a
and [redacted]	25X1A9a
Department of State, OCD, BI - [redacted]	25X1A9a
Department of the Army, I.D., Scientific Branch - to be appointed by [redacted]	25X1A9a
Department of the Navy, ONI, Technical Intelligence - [redacted]	25X1A9a
Department of the Air Force - [redacted]	25X1A9a
[redacted] and a representative of T 2 (Wright Field)	25X1A9a

4. The following are attached for your information and guidance:

- a. Attachment "A"--outline of project
- b. Attachment "B"--proposed list of occupational categories to be used by this Register in classifying fields of experience.

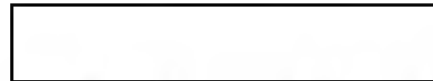
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5. This project is recommended by the undersigned as it is felt that it will accomplish the following so far as scientific personalities are concerned:

- a. Establish a centralized control.
- b. Create one consolidated file which could be readily arranged in order to point up gaps.
- c. Offer flexibility which would enable rapid selection of all categories.
- d. Considerably reduce the amount of effort now required to produce listings and tabulations.
- e. Reduce the work load of the scientific branches.
- f. Create centralized files containing abstracts from all reports.
- g. Create a reference to all source material.

6. Request appraisal of action taken on this matter.

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Biographical Intelligence Register

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